

# HORTON PARISH COUNCIL

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YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF HORTON PARISH COUNCIL TO BE HELD **BROADWAY HILL METHODIST CHURCH ON THURSDAY 18<sup>TH</sup> MAY 2023** COMMENCING AT IMMEDIATELY AFTER THE ANNUAL PARISH MEETING (APPROX. 7.45PM)

1c) Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

1d) Subject to standing order 1(c) above, members of the public are permitted to make representations, ask or answer questions and give evidence in respect of any item of business included in the agenda.

1e) The period of time which is at the Chairman's discretion.

1f) Subject to standing order 1(e) above, each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless invited by the Chairman to provide further information.

1g) In accordance with standing order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate. Questions from the members of the public to the council requiring an answer (if possible) must be submitted to the clerk on or before the Monday before the Parish Council meeting

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Charlotte Duff - Parish Clerk  
14<sup>th</sup> May 2023

## AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

1. **ATTENDANCE**
2. **APPROVAL OF APOLOGIES**
3. **ELECTION OF CHAIRPERSON**
4. **COMPLETION OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS**
5. **ELECTION OF VICE-CHAIR**
6. **COMPLETION OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS**
7. **TO APPROVE THE MINUTES OF THE LAST MEETING (APRIL)**
8. **CHAIRPERSONS ANNOUNCEMENTS**  
**TO APPOINT REPRESENTATIVES FOR THE UNDERMENTIONED**
  - 8.1 Village Hall
  - 8.2 Playing Field
  - 8.3 Footpath Working Party
  - 8.4 Area West Committee
  - 8.5 Police Liaison Officer
  - 8.7 Horton Charities
  - 8.7 Defibrillator
  - 8.8 Speed Indicator Device
  - 8.9 Village Maintenance
9. **20/03277/FUL – LAND NORTH OF BROADWAY HILL, HORTON – UPDATE**
10. **GRANT FUNDING**
  - 10.1 Horton and Broadway Youth Group
  - 10.2 Defibrillator for the Village Hall
11. **HORTON PARISH COUNCIL NEWSLETTER**
11. **PLAYING FIELD UPDATE – GENERAL UPDATE**
12. **SPEED INDICATOR DEVICE – UPDATE**
13. **DEFIBRILLATOR POWER SUPPLY – UPDATE**
14. **MAINTENANCE AROUND THE VILLAGE – CONTRACTOR QUOTE**

**15. FINANCE**

15.1 To Approve Financial Statement 2022/23

15.2 Financial Audit 2022/23

15.2.1 Proposal – To Approve Section 1 (Annual Governance Statement 2022/23) of the Annual Governance and Accountability Return 2022/23Form 3

15.2.2 Proposal – To Approve Section 2 (Accounting Statements 2022/23) of the Annual Governance and Accountability Return 2022/23Form 3

15.2.3 Internal Audit Report 2022/23Form 3

15.2.4 Proposal – To Approve Summary of Receipts and Payments Statement for 2022/23

15.2.5 Proposal – To Approve Cashbook and Bank Reconciliation as of 31<sup>st</sup> March 2022/23

15.2.6 Proposal – To Approve Supporting Notes Attached to the Receipts and Payments Statement 2022/23

15.3 Proposal – To approve payment of the following cheques:

15.3.1 C Duff – Clerks Wages and Expenses

15.3.2 Broadway Hill Methodist Church – Hall Hire

15.3.3 Gallagher – Parish Council Insurance

15.4 Income:

15.4.1 SSDC – Precept

**16. CLERK'S REPORT AND CORRESPONDENCE**

**17. ANY OTHER URGENT MATTERS RAISED WITH THE PERMISSION OF THE CHAIRMAN**

**18. DATE OF NEXT MEETING:** Thursday 8<sup>th</sup> June 2023 commencing at 6.30pm.